



3345 Keller St. • Santa Clara, CA • 95054

# WINTERIZATION CHECKLIST

Customer \_\_\_\_\_ Service Tech \_\_\_\_\_  
 Address \_\_\_\_\_ Date \_\_\_\_\_  
 City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone # \_\_\_\_\_

- 1.) Number, size and make of solar panels: \_\_\_\_\_
- 2.) Leaks present in solar panels or roof plumbing? Yes No
- 3.) Panel tie downs secure? Yes No
- 4.) Roof plumbing secure? Yes No
- 5.) Rack or stringers present? Yes No
- 5a.) Type of rack stringers \_\_\_\_\_ 5b.) Racks or stringers secure Yes No N/A

## GO TO PUMPHOUSE AND TURN ALL PUMPS OFF

- 6.) Make of Auto Control: \_\_\_\_\_
- 7.) Control working in all modes? Yes No.
- 8.) Automatic valve is: pinch motorized 3port other
- 8a.) If motorized 3port; did you lube valve? Yes No
- 9.) Did you turn control to "Off"? Yes
- 10.) Did you disable auto control? Yes No 10a.) How disabled? \_\_\_\_\_
- 11.) Type isolation valves: \_\_\_\_\_ 12.) Did you close valves? Yes No
- 13.) Remove end cap(s) at solar panels and inspect. 13a.) Is debris present? Yes No
- 14.) Did you drain water from solar collectors? Yes No
- 15.) Are manual drain(s) present? Yes No
- 16.) Manual drain(s) or end cap(s) left open? Yes No
- 17.) Did you remove end cap(s) and vacuum relief? Yes No
- 18.) If end cap removed; where did you leave end cap & clamp? \_\_\_\_\_

## TURN ALL PUMPS BACK ON

- 19.) What is the filter pressure? \_\_\_\_\_ 20.) Is flow at inlets to pool O.K.? Yes No
- 21.) Does pool sweep operate O.K.? Yes No
- 22.) Are isolation valves sealing properly? Yes No (check manual drain(s) or end cap(s) for leakage)

Recommendations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- 22.) If recommendations; did you leave estimate with customer? Yes Estimate to be sent
- 23.) Was customer home? Yes No